

Calvary Chapel University

12808 Woodruff Ave

Downey, CA 90242

Phone: (562)299-9123 Fax: (562) 803-7907

Teacher Application

Dear Applicant,

Thank you for your interest in Calvary Chapel University. Before you complete this Application, I encourage you to seek God's direction about the ministry position you are seeking.

Please read the School Philosophy and Teacher Job Description before continuing with the Application. Once you have read these, if you feel the Lord is leading you to do so, fill out the Application forms. Please fill out the forms thoroughly and answer all questions as honestly and as completely as you can.

Application forms will be reviewed upon receipt, and qualified applicants will be notified concerning the next phase of our application process.

We, too, are praying about God's perfect will for your life.

In His Service,

F. Chapin Marsh, Ed. D.
Chancellor

Calvary Chapel University

School Philosophy

MISSION STATEMENT

CCU is an evangelical Christian community of educators and scholars who seek to advance the work of God in the world through a distinctly Christian approach to Christian education, focusing on Simply Jesus, Superior Academics and Servant Leadership.

PHILOSOPHY OF EDUCATION

Expected Student Learning Results

“Not by might, nor by power, but by My Spirit, says the Lord.”

Zechariah 4:6

To achieve the above mentioned purpose, CCU seeks to accomplish the following objectives:

1. To under gird the student in the fundamentals of the Christian faith, and to stimulate him to evaluate knowledge in the light of scriptural truth.
2. To encourage growth in Christian character in each student, and to help the student accept his responsibility in faithful Christian service.
3. To increase the student’s awareness of the world of ideas and events which are influencing our contemporary culture, and to prepare the student to knowledgeable participate in our society.
4. To enable the student to develop sound critical and analytical reasoning.
5. To provide sufficient opportunities for students to become part of a vibrant fellowship of believers (Wilderness).
6. To offer opportunities for academic specialization and practical preparation for graduate study, and to assist the student in selecting and preparing for a vocation (Internship).
7. To foster the student’s appreciation of the participation in wholesome vocational and cultural activities.
8. To provide an avenue for selfless, Christ-like service to others (Practicum).
9. To develop and encourage healthy interpersonal relationships.
10. To train up godly leadership, hungry to live the obedient life in Christ by faith for the glory of God.

STATEMENT OF FAITH

- We believe the Bible to be the inspired, the only infallible, authoritative work of God.
- We believe that there is one God, eternally existent in three persons—Father, Son and Holy Spirit.
- We believe in the deity of our Lord Jesus Christ, in His virgin birth, in His sinless life, in His miracles, in His vicarious and atoning death through His shed blood on the cross, in His burial and bodily resurrection on the third day, in His ascension to the right hand of the Father. We believe in His second coming in power and glory.
- We believe in the fall and consequent total moral depravity of humanity, resulting in our exceeding sinfulness and lost estate and necessitating our regeneration by the Holy Spirit.
- We believe that repentance from sin and acceptance of Jesus Christ as Lord and Savior is the only way to salvation.
- We believe in the ministry of the Holy Spirit through the exercise of His power in believers today through His gifts.
- We believe in the resurrection of the saved and the lost: those who are saved to the resurrection of life and those who are lost to the resurrection of judgment. We believe it is important to uphold the Scriptural practices of the early church. Therefore, we hold to the practice of water baptism and the

regular taking of communion. We believe that they serve as a demonstration of our living faith in Christ.

- We believe in the spiritual unity of believers in our Lord Jesus Christ.

The following are fundamentals held to be essential, and CCU expects students and staff not only to believe in them, but to practice them in daily living:

- Caring, effective love both of God and humankind
- A Christ-like unity and acceptance among believers
- A lifestyle dedicated to God's will in society
- A growing, victorious state of mind because of the indwelling Christ
- A daily affirmation of Christ as Lord
- A willingness to serve the Lord, even if it means sacrifice
- A desire to be more sensitive to the personal work of the Holy Spirit
- A working faith in God's promises for all needs and daily life situations
- A witness for Christ without hypocrisy
- A firm, committed desire to become more Christ-like

Calvary Chapel University

Teacher Job Description

At Calvary Chapel University, we are looking for teachers who meet the following criteria:

1. **A Follower of Jesus Christ:** We believe that effective Christian educators have received Jesus as their personal Lord and Savior and live their lives in a manner that reflects His work in their hearts. All teachers are required to attend a Bible-teaching Christian church and subscribe to Calvary Chapel San Diego's Statement of Faith and Values.
2. **Qualified:** We desire candidates who have the appropriate degrees and/or experience. We believe that the teacher should help students learn skills and subject matter as well as contribute to their development as mature, responsible Christian men and women.
3. **A Servant:** We desire teachers who view their position as a ministry. It is not just a job. We believe that there are better jobs available, with better pay, better hours and better benefits. However, we are convinced that there is not a better place to minister to God's people than at Calvary Chapel University. We are looking for others who feel the same way.
4. **Professional:** We are looking for candidates who understand that teaching is a professional occupation and recognize the importance of this in their ministry. Dress, speech and written skills of the applicant must meet professional standards. Please fill out your Application completely and neatly, checking for grammar and spelling errors, as applications containing these will not be given serious consideration.
5. **Motivated:** We are seeking teachers who are driven by a love for God, a love for students and a love for learning.
6. **Called of God:** We believe that God will call the teachers whom He desires to be a part of this ministry. We believe He will instill in their hearts a desire to serve in this place and provide a testimony of His work to accomplish that mission.

Please initial here indicating that you have read the Teacher Job Description and feel that it is the Lord's desire for you to apply to teach at Calvary Chapel University.

Employment Process:

1. Pray that the Lord reveals His plan for your employment. Jeremiah 29:11
2. Please submit the following to our office:
 - i. Completed Employment Application. (Parts One and Two)
 - ii. Copy of transcripts from all Colleges/Universities attended
 - iii. Copy of California Teaching Credential, if applicable
 - iv. Copy of ACSI Credential, if applicable
 - v. Three Pastoral or Ministry Leader Recommendations
3. You will be contacted to schedule an interview if we believe you are qualified for a position at Calvary Chapel University. Please join us in praying for God's will in this area.

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Employment Application - Part One

PERSONAL INFORMATION

| | | | | | | |
|--|--|------------|-----------------------------|------------|-------|-----|
| Last Name | | First | | Middle | | |
| Street Address | | | City | | State | Zip |
| Home Phone | | Work Phone | | Cell Phone | | |
| SSN | | | Email address | | | |
| Circle Marital Status: Single Engaged Married Separated Divorced Widow(er) | | | | | | |
| Name of Spouse | | | Is your spouse a Christian? | | | |
| Names and ages of children | | | | | | |

PROFESSIONAL INFORMATION

| | |
|---|--|
| What is your current position? | |
| What is your current salary? | What salary do you need? |
| Are you applying for: Full-Time or Part-Time | Will you accept a part-time position if full-time is not available? Yes No |

SPIRITUAL INFORMATION

| | | | | |
|--|--|-----------------------------------|-----------------|-----|
| Name of church you attend: | | Name of Pastor | | |
| Street address | | City | | Zip |
| Church Phone | | Length of time you have attended: | | |
| What is your present involvement in this church? | | | | |
| If less than two years, where did you fellowship before? | | | | |
| Are you in a small group or Home Fellowship? Yes No | | | Name of Leader. | |
| Describe your personal routine of Bible study and prayer time: | | | | |
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Employment Application – Part Two

| | | | | | | | |
|--|--|----------------------|---------|------------------------------------|-----------------|--------|----|
| Last Name | | First | | Middle | | | |
| EDUCATIONAL INFORMATION | | | | | | | |
| Name of High School | | | Address | | | | |
| Dates you attended | | From | To | Did you receive a diploma? | | Yes | No |
| Name of College or University | | | | | | | |
| Major / Minor | | Dates attended: From | | To | GPA | Degree | |
| Name of College or University | | | | | | | |
| Major / Minor | | Dates attended: From | | To | GPA | Degree | |
| Name of College or University | | | | | | | |
| Major / Minor | | Dates attended: From | | To | GPA | Degree | |
| List memberships, offices held, and honors received in high school, college and other | | | | | | | |
| Have you passed the California Basic Educational Skills Test (CBEST)? | | | | | | Yes | No |
| Type of California state teaching credential held | | | | | Expiration Date | | |
| Major/Area of Concentration | | | | Minor/Supplemental Authorization | | | |
| Type of ACSI credential held | | | | | Expiration Date | | |
| Major/Area of Concentration | | | | Minor/Supplemental Authorization | | | |
| If you hold a teaching credential from another state or are in the process of applying for a credential, list type, state, date of application or expiration | | | | | | | |
| TEACHING EXPERIENCE | | | | | | | |
| Number of years teaching experience | | | | Years teaching in Christian school | | | |
| Please list all teaching experience, including student teaching, beginning with the most recent. | | | | | | | |
| Name and Location of School | | | | Dates | From | To | |
| Grades and Subjects | | | | Reason for leaving | | | |

| | | | |
|-----------------------------|--------------------|------|----|
| Name and Location of School | Dates | From | To |
| Grades and Subjects | Reason for leaving | | |
| Name and Location of School | Dates | From | To |
| Grades and Subjects | Reason for leaving | | |
| Name and Location of School | Dates | From | To |
| Grades and Subjects | Reason for leaving | | |

Describe strengths God has given you as a teacher:

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List any teaching related conferences, or seminars that you have attended or led recently.

| | |
|--------------------|------|
| Title and Location | Date |
| Title and Location | Date |
| Title and Location | Date |

OTHER WORK EXPERIENCE

Please list work experience, other than teaching, beginning with the most recent.

| | |
|---------------|--------------------|
| Employer | Position |
| Dates From To | Reason for leaving |
| Employer | Position |
| Dates From To | Reason for leaving |
| Employer | Position |
| Dates From To | Reason for leaving |

PERSONAL REFERENCES

Please list three references who are qualified to speak of your spiritual walk and Christian service such as Pastors, Home Fellowship leaders, etc. Please do not include relatives.

| | | |
|------|-------|----------|
| Name | Phone | Position |
| Name | Phone | Position |
| Name | Phone | Position |

PROFESSIONAL REFERENCES

Please give three references, including superintendents, principals, supervisors for whom you have worked, who are qualified to speak of your character, personality, scholarship, and teaching ability.

| | | |
|------|-------|----------|
| Name | Phone | Position |
| Name | Phone | Position |

| Name | Phone | Position |
|--|-------|----------|
| SUPPLEMENTAL QUESTIONS | | |
| Have you ever been convicted of anything other than a minor traffic violation? | Yes | No |
| If yes, please explain | | |
| Have you ever been discharged or asked to resign from any position? | Yes | No |
| If yes, please explain | | |
| SUPPLEMENTAL INFORMATION | | |
| What are your hobbies and special interests? | | |
| What periodicals do you read regularly? | | |
| What well-known Bible teachers do you listen to or read regularly? | | |
| | | |
| What other qualifications or experience do you have for this position? | | |
| | | |
| Why do you want to teach at Calvary Chapel University? | | |
| | | |
| What do you believe about creation and/or evolution? | | |
| | | |
| How did you come to accept the Lord, and how is your walk at the present time? | | |
| | | |
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| CURRENT ISSUES |
|---|
| We live in a pluralistic society with many conflicting beliefs and values. As a teacher, students and parents may ask you specific questions about controversial issues. We need to know the views of those who would be biblically-based role models for our children. Please briefly share your personal convictions as a Christian toward: |
| Wine, beer and other alcoholic beverages |
| |
| Smoking and chewing tobacco |
| |
| Marijuana and other drugs |
| |

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|---|
| Secular music |
| |
| Christian rock music |
| |
| Pre-marital sex |
| |
| Divorce and remarriage |
| |
| Abortion |
| |
| Homosexuality |
| |
| Lodges and secret societies: |
| |
| Do you have a personal testimony regarding any of the above items that you would like to share? |
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Authorization to Release Reference Information

I have made application for a position with Calvary Chapel University. I authorize the agents Calvary Chapel University to inquire about my work and personal history and to verify all data given in my application for employment, related papers, and oral interview.

Please initial acknowledging agreement. **C**

I authorize the release and giving of any information requested by Calvary Chapel University and its agents such as employment records, performance reviews, and personal references whether such information is favorable or unfavorable to me.

Please initial acknowledging agreement. **C**

I release any person, organization, or company from any and all liability, claims, or damages that may directly or indirectly result from the use, disclosure, or release of any such information by any person or party, whether such information is favorable or unfavorable to me.

Please initial acknowledging agreement. **C**

I further waive the right to ever personally view any references given to Calvary Chapel University.

Please initial acknowledging agreement. **C**

Calvary Chapel University does not discriminate on the basis of race, color, gender, nationality or ethnic origin in the administration of its admission policies, educational policies, or any other school-administered programs.

If you do not receive notification of receipt of this application within 1 week, please call the school office to verify that it has been received.

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Pastoral or Ministry Leader Recommendation

APPLICANT INFORMATION

Applicant's Last Name

First

Middle

Pastor or Ministry Leader's Name

Name of Church

Phone

Street Address

City

Zip

PASTORAL QUESTIONS

The above named person is applying for employment at Calvary Chapel University. Please answer the following questions about this Applicant to the best of your knowledge by circling the response that applies. Please mail or fax it to the school at the number listed above. Thank you for your time and assistance.

| | | | |
|--|-------------------------|-------------------------------|-------------------------------|
| How long have you known this Applicant? | Less than 1 year | 1 to 2 years | More than 2 years |
| How well do you know this Applicant? | Very well | Well | Somewhat |
| How would you describe this Applicant's relationship with God? | Serious and Committed | Struggles, but loves the Lord | Saved, not walking with Jesus |
| | Unknown to me | Doesn't know the Lord | |
| How would you describe this Applicant's reliability? | Always Reliable | Average | Unreliable |
| How would you describe this Applicant's attitude? | Respectful/Enthusiastic | Average | Poor |
| How would you describe this Applicant's work habits? | Hard Worker/Diligent | Average | Quits easily/Lazy |
| How would you describe this Applicant's cooperation with others? | Very cooperative | Average | Uncooperative |
| How would you describe this Applicant's emotional character? | Well-balanced/Mature | Average | Emotional/Immature |
| How would you describe this Applicant's submission to authority | Submissive | Average | Poor |

Additional Comments:

Leader's Signature

Date